

# Conference Rooms

The Business Center offers conference rooms and workstations for the use of staying guests.

Internet connection (wired and wireless) is free of charge



Conference Room A



Conference Room B



Main Salon

## Hours

10:00~18:00

## Room Details and Rates

	Room Size	Capacity	Rate for Staying Guests	Rate for NOC* Members
Conference Room A	44m <sup>2</sup>	6	¥21,505	¥17,204
Conference Room B	44m <sup>2</sup>	10	¥21,505	¥17,204
Main Salon	76m <sup>2</sup>	10	¥32,890	¥26,312

※ The above list is a 2 hour price list per room. (Including 10% tax and 15% service charge)

※ Payment is accepted by credit card, cash, or may be charged to your room.

※ NOC = New Otani Club

※ Use of conference room us limited to a maximum of 2 hours.

※ The Business Center facilities, including the conference rooms, are reserved exclusively for staying guests.

Please note that the staying guest making the reservation must be present at the meeting.

※ The conference rooms may not be used for press interviews or photo/video shootings.

※ Please refrain from bringing food / beverages into the conference rooms. Room service is available for drinks if needed.

※ Smoking is prohibited in all areas of the Business Center, including the conference rooms.

